



**CONEJO VALLEY UNIFIED SCHOOL DISTRICT**  
**South Building Board Room**  
**1400 E. Janss Rd., Thousand Oaks, CA 91362**  
**BOARD OF EDUCATION REGULAR MEETING**  
**Tuesday, September 20, 2016**

**MINUTES**

**DISCUSSION SESSION: Demographic Shifts and Implications of School Choice**

The Discussion Session started at 4:17 p.m. Present were Board Members President Pat Phelps, Vice President Peggy Buckles, John Andersen, and Mike Dunn. Board Member Dr. Betsy Connolly was absent. Administration present were Dr. Ann Bonitatibus, Superintendent; Robert Iezza, Deputy Superintendent, Instructional Services; Mark McLaughlin, Assistant Superintendent, Human Resources; Dr. Victor Hayek, Assistant Superintendent, Business Services; Dr. Jennifer Boone, Director, Curriculum, Instruction and Assessment; Dr. Michelle Morse, Director, Special Education; Jeanne Valentine, Director, Elementary Education; and Dr. Jim Garza, Director, Secondary Education.

Dr. Bonitatibus opened the discussion with a brief introduction and explanation of the topic. Staff and Board Members reviewed attendance and enrollment data. They discussed current and projected trends, numbers of students enrolled at various school sites within CVUSD, and overall demographics.

President Phelps asked if there were any public speakers for the Discussion Session agenda items; there were none. The Discussion Session ended at 5:23 p.m.

**CALL TO ORDER – CLOSED SESSION**

At 5:26 p.m. President Phelps announced the Board would convene into Closed Session and asked if there were any public comments for the Closed Session agenda items; there were none. The Board convened into Closed Session at 5:27 p.m. where the following was discussed:

**A. Conference with Real Property Negotiators, pursuant to Government Code § 54956.8**

Negotiator for CVUSD: Dr. Ann Bonitatibus, Superintendent.

The properties discussed, regarding price and terms of payment:

- (1) 2498 Conejo Center Drive, Newbury Park, CA
- (2) 1872 Newbury Road, Thousand Oaks, CA

The Closed Session ended at 5:45 p.m.

**REGULAR SESSION**

**OPENING PROVISIONS**

Call to Order and Roll Call: President Phelps called the meeting to order at 6:00 p.m.

Board Members present: President Pat Phelps, Vice President Peggy Buckles, John Andersen, and Mike Dunn

Board Member(s) absent: Dr. Betsy Connolly

Administration present: Dr. Ann Bonitatibus, Superintendent; Robert Iezza, Deputy Superintendent, Instructional Services; Mark McLaughlin, Assistant Superintendent, Human Resources; and Dr. Victor Hayek, Assistant Superintendent, Business Services

President Phelps welcomed attendees to the meeting and read the procedural announcements.

### **Approval of the Agenda**

Mrs. Buckles moved to approve the agenda, seconded by Mr. Andersen. Mr. Dunn wanted to pull one item from the Action Items - Consent Agenda due to public speakers who requested to comment. Mrs. Buckles withdrew her motion.

Mr. Dunn moved to pull item M. *Extend Lease of Property at 1872 Newbury Rd., Thousand Oaks, CA, through August 28, 2017* from the Action Items-Consent Agenda; seconded by Mr. Andersen. Motion carried 4-0.

### **Comments from the Public**

President Phelps asked if there were any public speakers. There were eight speaker cards submitted.

- The 1<sup>st</sup> speaker, Cathy Carlson, commented about the East County ROP Center, traffic, and CVHS.
- The 2<sup>nd</sup> speaker, Brian Winic, and the 3<sup>rd</sup> speaker, Ardyth St. John, shared time and commented on traffic, the gated entrance, and street parking near the Waverly site.
- The 4<sup>th</sup> speaker, Kathleen Canfield, commented on traffic and the adult school.
- The 5<sup>th</sup> speaker, Sylvia Navarro, commented on the ad hoc committee and CVHS relocation.
- The 6<sup>th</sup> speaker, Kristin Hoover, commented on the CVHS relocation, the Brown Act, and decision making.
- The 7<sup>th</sup> speaker, Thitima Hickey, commented on the adult school.
- The 8<sup>th</sup> speaker, Nick Quidwai, commented on meeting logistics and conduct.

### **Comments from the Superintendent**

Dr. Bonitatibus thanked the thousands of parents who attended Back to School nights, as well as staff and teachers who did an amazing job welcoming parents. She updated everyone on the wonderful turnout at the first Back to School Book Club meeting with *How to Raise an Adult* by Julie Lythcott-Haims. The public is invited to join her for the next meeting on Thursday, September 29<sup>th</sup> at Walnut Elementary School from 6:00 p.m. – 7:00 p.m. She offered congratulations to Newbury Park High School teacher, Richard Kick, for representing CVUSD at the White House summit on *Computer Science for All*. Her favorite learner moment was talking to ASB Student Leaders at Sycamore and Sequoia middle schools who spoke about the leadership skills they learn and practice every day as positive role models to their peers.

### **Comments from Individual Board Members**

Mrs. Buckles commented that she enthusiastically attended three Back to School nights. She also mentioned attending the VCSBA dinner, which she enjoyed. Mr. Dunn commented on letters he received from community members and about the CVHS relocation.

## **ACTION ITEMS – GENERAL**

### **Human Resources**

#### **A. Approve Resolution #16/17-05: Week of the School Administrator - October 9-15, 2016**

Mr. Andersen made the motion to approve; seconded by Mrs. Buckles. President Phelps asked if there was any discussion; there was none. Motion carried 4-0.

### **Instructional Services**

No items.

### **Business Services**

#### **A. 2015-16 Unaudited Actual Financial Report**

Dr. Hayek presented the final 2015-2016 unaudited financial statements, which showed the Adopted Budget, Revised Adopted Budget, actual income, and expenditures as of June 30, 2016. A Statement of

Cash Balance and summary reports, as well as restricted and unrestricted general funds, were also included. President Phelps asked if there was any discussion. Dr. Hayek answered questions from the Board. President Phelps thanked Dr. Hayek for his presentation. Mrs. Buckles made the motion to approve; seconded by Mr. Andersen. Motion carried 4-0.

**B. Amendment of Board Policy 3311 and Administrative Regulation 3311 – Bids**

Mr. Andersen made the motion to approve; seconded by Mrs. Buckles.

President Phelps asked if there was any discussion; there was none. Motion carried 4-0.

**ACTION ITEMS – CONSENT**

Mrs. Buckles made the motion to approve the Consent Agenda, as amended with item M. *Extend Lease of Property at 1872 Newbury Rd., Thousand Oaks, CA, through August 28, 2017* pulled; Mr. Andersen seconded. Motion carried 4-0. President Phelps welcomed Virginia Beck, Director of Child Nutrition Services, who introduced herself and said she is thrilled to be starting this position.

- A. Approval of Minutes from the Board Meeting of September 6, 2016.
- B. Personnel Assignment Orders:
  - 1. Certificated Service:
    - A. Employment/Appointment: Counselors, Teachers  
Orders #: R16-048 - R16-055
  - 2. Certificated Service - Exempt:
    - A. Employment/Appointment: Exempt Specialists  
Orders #: E16-003 - E16-007
  - 3. Classified Service:
    - A. New Employment (Probationary to Perm) / Assignment Change / Change in Status  
Orders #: C16-107 - C16-136
    - B. Substitute / Provisional / Additional Assignment  
Orders #: C16-137 - C16-142
    - C. Establishment / Modification / Elimination of Positions  
Orders #: C16-143 - C16-144
  - 4. Classified Service - Exempt:
    - A. Walk-on Coach  
Orders #: E16-214 - E16-218
    - B. Campus Supervisor, Proctor, Specialist, Student Helper, Others  
Orders #: E16-219 - E16-252
- C. Contract for Nonpublic School Placement for Students with Disabilities - #16-16/17
- D. Contract for Nonpublic School Placement for Students with Disabilities - #17-16/17
- E. Purchase Order Report #907
- F. Disposal of Surplus and Obsolete Equipment
- G. Change Order #1 - Proposition 39 and Energy Efficiency - Various Sites – McKinstry Essention, LLC
- H. Change Order #1 - Redwood Middle School - Heating, Ventilation, Air Conditioning - Thomas-Schwab Corporation

- I. Notice of Completion Redwood Middle School - Heating, Ventilation, Air Conditioning - Thomas-Schwab Corporation
- J. Notice of Completion - Sequoia Middle School - Campus Security - Ardalan Construction Company, Inc.
- K. Notice of Completion - Triunfo Site - Asphalt Paving - Mission Paving and Sealing, Inc.
- L. Award of Contract - Various School Sites - Locker Room Facilities Renovation and Upgrade
- N. Approval of Community Advisory Committee Representative

## **ACTION ITEM – PULLED FROM CONSENT AGENDA**

- A. Extend Lease of Property at 1872 Newbury Road, Thousand Oaks, California, through August 28, 2017

Mr. Dunn made the motion to approve item M. *Extend Lease of Property at 1872 Newbury Road, Thousand Oaks, California, through August 28, 2017*; seconded by Mr. Andersen. President Phelps asked if there was any public comment; there were two speaker cards submitted.

- The 1<sup>st</sup> speaker, Nick Quidwai, first commented on the Minutes of September 6, 2016. After the second speaker commented, Mr. Quidwai again approached the podium and commented on the lease of this property and CVHS relocation.
- The 2<sup>nd</sup> speaker, Cathy Carlson, commented on the terms of the property lease.

President Phelps asked if there was any discussion. Mr. Dunn asked questions about the ad hoc committee's report; Dr. Hayek responded. Motion carried 4-0.

## **INFORMATION/DISCUSSION ITEMS-GENERAL**

### **HUMAN RESOURCES**

#### **A. Amendment of Board Bylaw 9270 - Conflict of Interest**

President Phelps asked Mr. McLaughlin if he had any information on this item to present to the Board. Mr. McLaughlin explained there were new and adjusted titles. President Phelps asked if there were any questions; there were none.

### **INSTRUCTIONAL SERVICES**

#### **A. PRESENTATION: 2016 California Assessment of Student Performance and Progress (CAASPP) Results**

Dr. Jennifer Boone, Director of Curriculum, Instruction and Assessment, reported on the 2016 CAASPP system of assessments, which encompasses the Smarter Balance Summative Assessments (SBAC) for English Language Arts and Mathematics in grades three through eight and grade eleven. Dr. Boone answered questions from the Board. President Phelps thanked Dr. Boone for her presentation.

#### **B. Waiver Request for State Testing Apportionment Report (CELDT)**

President Phelps asked if there was any discussion. Mr. Iezza stated the deadline had been missed, but if the waiver is approved by the Board, the state may fund the program retroactively.

#### **C. RESOLUTION 16/17-06 - Red Ribbon Week Proclamation**

President Phelps asked if there was any discussion; there was none.

**D. Approval of Inclusion of Sand Volleyball at the High School Level**

President Phelps asked if there was any discussion. Mr. Andersen asked questions pertaining to this item and item E. *Approval of Inclusion of Stunt Cheer at the High School Level* regarding the percentage of female versus male students participating in sports, and overall number compliance with Title IX. Mr. Iezza and Dr. Bonitatibus both replied to his questions. President Phelps said that Sand Volleyball and Stunt Cheer could be sports for both males and females, and asked if the teams would be co-ed. Mr. Iezza replied that staff wants to keep a gender balance for all sports teams.

**E. Approval of Inclusion of Stunt Cheer at the High School Level**

There were no further questions.

**BUSINESS SERVICES**

**A. Amendment of Board Policy 0450 and Administrative Regulation 0450 - Comprehensive Safety Plan**

President Phelps asked if there was any discussion. Mrs. Buckles asked for confirmation that the schools already have this safety plan in place. Dr. Hayek replied yes, the plans are reviewed and updated every year, and there were changes in language.

**B. Amendment of Board Policy 3513.3 and Administrative Regulation 3513.3 - Tobacco Free Schools**

President Phelps asked if there was any discussion; there was none.

**C. Replacement of Board Policy 3541.2 - Transportation for Students with Disabilities**

President Phelps asked if there was any discussion; there was none.

**D. Replacement of Board Policy 3580 and Amendment of Administrative Regulation 3580 - District Records**

President Phelps asked if there was any discussion; there was none.

**ADJOURNMENT**

President Phelps adjourned the Open Session at 7:42 p.m. **The next regularly-scheduled Board meeting will be Tuesday, October 4, 2016, 5:00 p.m. Closed Session, and 6:00 p.m. Open Session** at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

September 20, 2016

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Date

\_\_\_\_\_  
Clerk

September 20, 2016

\_\_\_\_\_  
Date

\_\_\_\_\_  
Superintendent